# **Frontline Group Privacy Policy**

Protecting your private information is our priority. This Statement of Privacy applies to the website https://frontline.group and governs data collection and usage.

For the purposes of this Privacy Policy, unless otherwise noted, all references to Frontline Group include its subsidiaries Frontline Call Center, Frontline Services, and Ternio II, Inc. The Frontline Group website is a Professional Services site and by using the Frontline Group website, you consent to the data practices described in this statement.

### **Collection of your Personal Information**

Frontline Group may collect personally identifiable information, such as your name. If you purchase Frontline Group products and services, we collect billing and credit card information. This information is used to complete the purchase transaction. We may gather additional personal or non-personal information

in the future.

Information about your computer hardware and software may be automatically collected by Frontline Group. This information can include: your IP address, browser type, domain names, access times and referring website addresses. This information is used for the operation of the service, to maintain quality of

the service, and to provide general statistics regarding use of the Frontline Group website.

Frontline Group encourages you to review the privacy statements of websites you choose to link to from Frontline Group so that you can understand how those websites collect, use and share your information. Frontline Group is not responsible for the privacy statements or other content on websites outside of the

Frontline Group website.

### **Use of your Personal Information**

Frontline Group collects and uses your personal information to operate its website(s) and deliver the services that you have requested. Frontline Group may also use your personally identifiable information to inform you of other products or services available from Frontline Group and its affiliates. Frontline Group may also contact you via surveys to conduct research about your opinion of current services or of potential new services that may be offered.

Frontline Group does not sell, rent or lease its customer lists to third parties.

Frontline Group may share data, not including phone numbers or consent to use phone numbers, with trusted partners, third parties, and affiliates to perform statistical analysis, send you email or postal mail, provide customer support, or arrange for deliveries. All trusted partners, third parties, and affiliates are prohibited from using personal information in any fashion except to provide these services to Frontline Group, and they are required to maintain the confidentiality of your information. Frontline Group will disclose your personal information, without notice, only if required to do so by law or in the good faith belief that such action is necessary to: (a) conform to the edicts of the law or comply with legal process served on Frontline Group or the site; (b) protect and defend the rights or property of

Frontline Group; and, (c) act under exigent circumstances to protect the personal safety of users of Frontline Group, or the public.

## **Security of your Personal Information**

Frontline Group secures your personal information from unauthorized access, use or disclosure. When personal information (such as a credit card number) is transmitted to other websites, it is protected through encryption, such as the Secure Sockets Layer (SSL) protocol. If you suspect a security incident, please email us at <u>infosec@frontline.group</u>

### **Children Under Thirteen**

Frontline Group does not knowingly collect personally identifiable information from children under thirteen. If you are under the age of thirteen, you must ask your parents or guardian for permission to use this website.

### **Opt-Out & Unsubscribe**

We respect your privacy and give you an opportunity to opt-out of receiving announcements of certain information. Users may opt-out of receiving any or all communications from Frontline Group by contacting us here:

- Email: sales@frontlineservicesinc.com
- Phone: 800-417-6542

#### **Changes to this Statement**

Frontline Group will occasionally update this Statement of Privacy to reflect company and customer feedback. Frontline Group encourages you to periodically review this Statement to be informed of how Frontline Group is protecting your information.

#### **Contact Information**

Frontline Group welcomes your questions or comments regarding this Statement of Privacy. If you believe that Frontline Group or its subsidiaries have not adhered to this Statement, please contact us at:

Frontline Group, LLC 1901 Cornwall Ave #1208 Bellingham, WA 98225 Email: jillb@frontlineservicesinc.com Phone: 800-379-8060

Ternio II, Inc. 1901 Cornwall Ave #1208 Bellingham, WA 98225 Email: support@ternio.com 800-429-9277

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